

Memorandum

To: All employees and stakeholders
Date: December 23, 2021
From: LCDS Emergency Management Team
Subject: COVID-19 Updated Guidance Clarifications

Hello everyone,

We hope all is well. Thank you for your patience as we work through the latest requirements.

Further to the information that was shared yesterday, we have some clarification to share with you this afternoon. The memo will also be included as a must read on OTR for all employees.

Antigen Tests - Employees

There is limited supply of antigen test kits province wide. Due to the limited supply and availability of the test kits, delivery of the kits will be prioritized for employees in our group living locations. We have been advised that if test kits are not available, employees are to follow current agency protocol for screening, distancing and personal protective equipment requirements. Employees can complete the test themselves at home as per the established process in the memo shared on December 22, 2021.

EMT will be coordinating the delivery of the test kits for employees and other required equipment later this afternoon. Once required antigen test kits are received they will be delivered throughout the agency to all locations and employees in need.

Antigen Tests - Visitors

As noted in the memo on December 22, 2021, **all visitors** prior to entry to the location (regardless of vaccination status) unless the visitor presented a negative rapid antigen screening result at the same location the day before will be required to present a negative antigen test result. This will be effective for all visits scheduled **for December 24, 2021 and until further notice**

Based on availability, the test kits will be provided at each location. Testing must be completed and observed as part of the screening process. We have been advised that if test kits are not available, visitors are to follow current agency protocol for screening, distancing and personal protective equipment.

Thank you again. Wishing everyone a great Christmas and Holiday Season. Be safe and well.

EMT

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