

Memorandum

To: LCDS Stakeholders

Date: March 28, 2020

From: Emergency Management Team

Subject: COVID-19 Pandemic Agency Update

Hello all,

As you are aware, there are confirmed cases of COVID-19 in Lambton County. We know that it is not a matter of 'if' but 'when' and 'where' COVID-19 directly hits LCDS. We are now preparing for when COVID-19 affects us directly.

We would like to share the following updates on protocol and procedure with you:

- **'Person Supported' Screening** – Lambton Public Health advises that if a person supported has ANY NEW respiratory symptoms contact their doctor, follow the directions and isolate immediately. We have updated "COVID-19 Guidance Document" and "Isolation Guidelines for Group Living"
- **Temperatures**
 - Continue to take person's supported temperatures on a daily basis unless otherwise directed.
 - Due to a shortage of alcohol swabs/rubbing alcohol and thermometer probe covers, the pharmacist at Lambton Pharmacy has made recommendations that will provide the same sanitation and sterilization. Please refer to the new procedures for "Sanitizing Thermometers /Probe Covers for Continued Use".
- **Isolation Plan** – We continue to work with Lambton Public Health to develop and evaluate our isolation plan should a person supported become symptomatic; these are best practices for everyone's safety.

Scheduling

- Core Teams have been established to limit exposure risk at all locations. Please be advised that these schedules may change due to the evolution of the pandemic situation.

Inventory

- EMT and Managers are working on an agency inventory list, and the needs of each location for a two-week period, in order to coordinate and distribute supplies.



- We must stress that you do not need to use N95 masks unless a person that you are supporting (close contact) is exhibiting COVID-19 symptoms.
We must use the limited PPE responsibly.

Current COVID-19 Communications

- All LCDS EMT COVID-19 memos can be found on the LCDS website.
Update announcements will be posted on all LCDS Social Media outlets.

All decisions weigh heavily on the EMT. We again must share that we are planning for the long term. We will always try to balance the essential services needed for people supported, their families and for our employees to keep everyone as safe as possible.

Please continue to Wash Your Hands and practice Physical Distancing as the best defense against COVID-19. Thinking of you all.

Be well. Be smart. Be safe.

Sincerely,

Emergency Management Team
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